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December 20, 1995

Mr. Andrew J. Dodson
Senior Reports Analyst
Reports Analysis Division
Federal Election Commission
999 E Street, N.W.
Washington, D.C. 20463

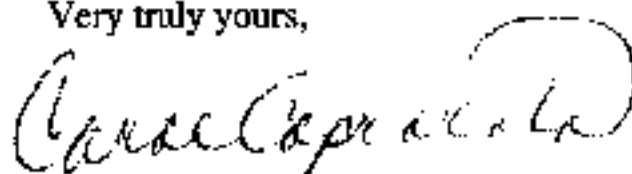
Identification No.: C00269258
Reference: Mid-Year Report
1/1/95 - 7/31/95

Dear Mr. Dodson:

In response to your inquiry, DiFrancesco '93 is a small organization and has no administrative costs. I am the only officer and conduct all business on personal time out of my home.

Please contact me if you need further information.

Very truly yours,



Carol Caprarola
Treasurer



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-5

Carol Caprarola, Treasurer
Di Francesco '93
70 Ormont Road
Chatham Twp., NJ 07928

Identification Number: C00269258

Reference: Mid-Year Report (1/1/95-7/31/95)

Dear Ms. Caprarola:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

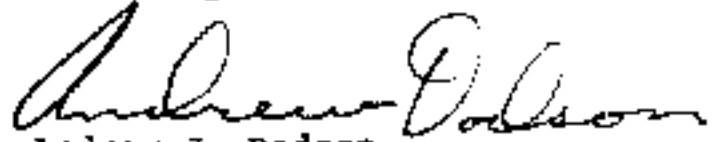
-Your report discloses no payments for administrative expenses. Administrative expenses are payments made for the purpose of operating a political committee including, but not limited to, rent, utilities, salaries, telephone service, office equipment and supplies. Any such payments to a person aggregating in excess of \$200 in a calendar year must be disclosed on Schedule B supporting Line 21(b) of the Detailed Summary Page. 2 U.S.C. §434(b)(5) If these expenses are being paid by a connected organization, your Statement of Organization must be amended to reflect this relationship. 2 U.S.C. §433(b)(2) In addition, if expenses have been incurred but not paid in a reporting period, the activity should be disclosed as a debt on Schedule D, if the obligation is \$500 or more, or outstanding for sixty days or more. 11 CFR §104.11

Any goods or services provided to your committee by a person, except volunteer activity (i.e., a person's time), would be considered an in-kind contribution from that person, and would be subject to the disclosure requirements of 2 U.S.C. §434(b)(3) and 11 CFR §104.13, and the limitations and prohibitions of 2 U.S.C. §§441a and 441b.

Clarification regarding administrative expenses should be disclosed during each two year election cycle beginning with the first report filed in the non-election year. Please provide the necessary information regarding administrative expenses incurred by your committee and/or amend your report to disclose such expenses according to the referenced provisions of the Act and Commission Regulations.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,



Andrew J. Dodson
Senior Reports Analyst
Reports Analysis Division

219

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Federal Election Commission
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S.S.
PREPARER

12-29-95
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